

**Annual Governance Statement for the Governing Board of
CARLETON RODE AND FORNCETT ST. PETER CEVA PRIMARY FEDERATION
July 2023**

In accordance with the Government's requirement for all governing boards, the 3 core strategic functions Carleton Rode and Forncett St. Peter CEVA Primary Federation are:

1. **Ensuring clarity of vision, ethos and strategic direction;**
2. **Holding the Executive Headteacher to account for the educational performance of the schools and their children;**
3. **Overseeing the financial performance of the schools and making sure the money is well spent.**

Governance arrangements

The Governing Board of Carleton Rode and Forncett St. Peter CEVA Primary Federation has consisted of 14 members: 1 Co-opted, 1 Bishop's Representative, 7 Foundation Governors, the Executive Head Teacher, 1 elected Staff Governor, 1 Local Authority Governor and 2 elected Parent Governors.

We have at least six full governing board meetings each year and both schools are represented at each meeting. In 2021/22 all committees except for Finance & Resources were collapsed into the full board meetings. Finance & Resources continues to meet half termly, and report back to the board. In addition to the above, all Governors also have specific responsibilities. See page 4 & 5 for a list of Governors and their responsibilities.

Attendance record of governors

Governors have good attendance at meetings and we have never cancelled a meeting because it was not 'quorate' (the number of governors needed to ensure that legal decisions can be made).

The work that we have done on our committees and in the governing

This has been a more stable year for the school, under the leadership of our new Executive Head, Callum Richards and Executive Deputy Head Jon Wheeler. However, we have had a number of long-standing

board

governors decide that, with the new Executive Head and Deputy in place and the schools in a more stable position, that it was time for them to move on. As a result, we have been recruiting new Governors throughout the year, bringing 4 new people on board.

Following the Ofsted inspection at Carleton Rode at the beginning of the school year the School Leadership Team have worked hard to continue with the implementation of the new curriculum that had begun at the end of the previous year and took on board the feedback and findings from the inspection. Governors have learned about the progress being made in these areas and towards the goals of the schools' strategic plan. We have monitored the development of the curriculum and heard from subject leaders and the work done has been externally validated by the local authority.

Following the final decision in September to move ahead with the schools joining a multi academy trust (MAT), we were advised by the DfE that the process would be paused while other schools were progressed into the MAT. We will provide an update on the MAT as soon as we get further information.

The number of trips and visits and opportunities to come into school have continued to increase, following the restart of some visits in the previous year, post-COVID. This has been well received by parents/carers and children alike and has further developed the schools' connections with the local communities, with other schools and within our federation.

Governors have continued to have a strong focus on supporting our new EHT in his role and in turn the wellbeing of staff and children, as we feel this is key to allowing them to learn and achieve.

<p>Future plans for the governors</p>	<p>The governing board will continue to work with the EHT to monitor the priorities set out in the School Improvement and Development Plan (SIDP) which will include building attainment in writing and phonics and continuing the work on developing and consolidating our curriculum across our schools.</p> <p>Our board has undergone some significant changes and we will be aiming to continue recruiting and training to build the skills base of the board. The streamlining of some of our activities in the last year has enabled us to continue focusing on the most important areas of the schools' progress. With our new Governors in place, and hopefully more joining in the future, we hope to be able to expand the areas of focus again this year.</p> <p>We will continue to support the wellbeing and professional development of our EHT and to monitor staff wellbeing and workload.</p> <p>While we wait to hear on the next steps for joining the St Benet's MAT, the board will continue to build the relationship between our schools, share knowledge and ideas to help strengthen our federation.</p>
<p>How you can contact the governing body</p>	<p>We always welcome suggestions, feedback and ideas from Parents/Carers – please contact the Chair of Governors, via either school office. Approved minutes of the governing board and the Finance & Resources sub-committee are public documents, should you wish to see them please send a request to our Clerk via the school offices.</p>

Active Members:

Name	Role	Terms of office	Additional Roles
Steve Trickey	Foundation Governor	12/09/19 – 11/09/23	Finance & Resources Training & Mentoring Maths
John Madinda	Foundation Governor	12/09/23 – 11/09/27	R.E SMSC Music
Liz Service	Foundation Governor	12/09/19 – 11/09/23	Co-Chair Executive Headteacher Performance Safeguarding Geography Writing
Ben Stodel	Parent Governor	01/07/22 – 30/06/26	Co-Chair Executive Headteacher Performance Finance & Resources Phonics
Callum Richards	Executive Head Teacher	19/05/22	Finance & Resources
Jon Wheeler	Staff Governor	12/09/19 – 11/09/23	Curriculum & Standards
Vicky Brosnihan	Associate Member Non- voting	12/09/19 – 11/09/23	Finance & Resources GDPR
James Smith	Foundation Governor	14/03/23 - 13/03/27	SEND
Danielle Broughton	Foundation Governor	14/03/23 - 13/03/27	Co-Chair Executive Headteacher Performance
Kate Wood	Foundation Governor	TBC	Finance & Resources
Janice Wood	Local Authority Governor	19/07/23 – 18/07/27	Safeguarding
Hayley Wright	Clerk		

Members who left in the past year:

Name	Role	Terms of office	Additional Roles
Lorna Christoforou-Hazelwood	Parent Governor	12/09/19 – 25/05/23	Health & Safety SEND MFL
Neil Parsons	Foundation Governor	12/09/19 – 08/12/23	Finance & Resources Sports Premium Design & Technology Art & Design
Sally Richards	Local Authority Governor	12/09/19 – 29/09/22	Curriculum & Standards Strategic & Distinctiveness Attendance Science